



Application for Employment

(Please Type or Print)

Notice to Applicants and employees
Screening tests for illegal drug use may be required before hiring and during your employment here.

We are an equal opportunity employer, dedicated to a policy of non-discrimination in employment on any unlawful basis including age, sex, color, race, creed, national origin, religious persuasion, marital status, political belief, or disability that does not prohibit performance of essential job functions.

Date: _____

I. Personal Information

Name: Last First Middle

Present Address

Permanent Address (if different than above)

Social Security Number Telephone

Federal law prohibits the employment of unauthorized aliens. All persons hired must submit satisfactory proof of employment authorization and identity (valid driver's license, birth certificate, Green Card, etc.) within three days of being hired. Failure to submit such proof within the required time shall result in immediate employment termination.

Position Applied for: _____

1. Is there any information we would need about your name or use of another name for us to be able to check your work record? Please specify:

2. Do you have any relatives who are presently (or have formerly been) employed by Moss Greenhouses Inc.?

3. Have you ever worked on a farm, another greenhouse or in the agriculture industry? _____ If yes, who for and explain your job function.

4. How were you referred to Moss Greenhouses Inc.?

5. Have you ever been convicted of a felony? Yes No If yes please

II. Educational History

School Name/Location Year Completed Degree/Diploma

High School

College

Technical Training

III. Computer Skills

Hardware

Software

IV. Military Training (If applicable)

V. Employment Record Please include all employment for the last five years.

1. _____
Company Name (Current or most recent employer) Position Held _____
_____ Dates Employed: _____
Address From To
_____ Manager / Supervisor Telephone Wage/Salary
Reason for Leaving _____

2. _____
Company Name (Current or most recent employer) Position Held _____
_____ Dates Employed: _____
Address From To
_____ Manager / Supervisor Telephone Wage/Salary
Reason for Leaving _____

3. _____
Company Name (Current or most recent employer) Position Held _____
_____ Dates Employed: _____
Address From To
_____ Manager / Supervisor Telephone Wage/Salary
Reason for Leaving _____

4. _____
Company Name (Current or most recent employer) Position Held _____
_____ Dates Employed: _____
Address From To
_____ Manager / Supervisor Telephone Wage/Salary
Reason for Leaving _____

NOTE: Use a separate sheet to list additional employers, if necessary. We will contact all of the employers listed on this application unless you specifically exclude them below. Please list any employers you do not want us to contact and your reason for the exclusion:

VI. References Please do not include relatives or former employers.

1. _____
 Name _____ Years Known _____

 Address _____ Telephone _____

 Occupation _____

2. _____
 Name _____ Years Known _____

 Address _____ Telephone _____

 Occupation _____

3. _____
 Name _____ Years Known _____

 Address _____ Telephone _____

 Occupation _____

VII. Bonding (administrative staff only)

1. Have you ever been bonded? () Yes () No
2. Have you ever been refused bonding? () Yes () No If yes, please explain _____

VIII. Work availability

1. If your application receives favorable consideration, when will you be available to begin work? _____
2. Do you have any objection to working overtime? () Yes () No
3. Can you work overtime without prior notice? () Yes () No

Times I am available to work:

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|--------|--------|---------|-----------|----------|--------|----------|
| | | | | | | |

IX. Salary / Hourly Rate Requirements

If your application receives favorable consideration, what salary / hourly rate would you desire? \$ _____ per _____

X. Authorization

I certify that the facts contained in this application (and resume, if any) are true and complete to the best of my knowledge. I understand that any false statement, omission, or misrepresentation of this application is sufficient cause for refusal to hire, or dismissal if I have been employed, no matter when discovered by the Company.

I understand that any employment is conditioned on a background check. I authorize the Company to thoroughly investigate all statements contained in my application or resume, and I authorize my former employers and references to disclose information regarding my former employment, character and general reputation to the Company, without giving me prior notice of such disclosure. In addition, I release the Company, any former employers and all references listed above from any and all claims, demands or liabilities arising out of or related to such investigation or disclosure.

I understand and agree that nothing contained in this application, or conveyed during any interview, is intended to create an employment contract. I further understand and agree that if I am hired, my employment will be "at will" and without fixed terms, and may be terminated at any time, with or without cause and without prior notice, at the option of either myself or the Company. No promises regarding employment have been made to me, and I understand that no such promise or guarantee is binding upon the Company unless made in writing.

I understand that Moss Greenhouses Inc. has a strict policy against substance abuse. As such, I may be required to take a pre-employment drug test. I also understand that this test will be at the expense of the company. Refusal to take the test will result in my not being considered for this position. If I am hired, a condition of employment will be that I abide by the Company's Drug and Alcohol Policy.

I further understand that filling out this form does not indicate there is a position open and does not obligate the Company to hire. If hired, I agree to abide by all Company work rules, policies and procedures. The Company retains the right to revise its policies or procedures, in whole or in part, at any time.

Date

Applicant's Signature

Moss Greenhouses keeps applications on file for six months.

Personnel Use Only

Interview ()Yes ()No

Interviewers:
